





COMMUNITY EDUCATION

COURSE REGISTRATION FORM

Sign Up Today!

HOW TO REGISTER?

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 • **MAIL** Complete the form below and mail it to: Community Education, 349 N. Oak Crest Drive, Wales, WI 53183
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 • **DROP-OFF** Register in-person at the Community Education Office, located at the Laser entrance of the high school building

REFUND AND CREDIT POLICY

A refund will be granted to any participant requesting a refund more than one week prior to the start of any class. Refunds or credit will not be given starting one week prior to the class start date since the decision to hold a class is based on the first day enrollments. The fee for any class that the participant will miss during the session will not be prorated. Participants may not attend another program to make-up for a missed class.

KMSD Community Education has the right to cancel or combine any class due to insufficient registration. If a class is canceled, a complete refund will be given.

INCLEMENT WEATHER

Classes canceled due to inclement weather will not be rescheduled or refunded. If KMSD schools are canceled, classes are canceled.

Please make checks payable to KMSD Community Education and mail to:

Community Education, 349 N. Oak Crest Drive, Wales, WI 53183.

 **Find us on Facebook!**
facebook.com/kmcommunityed

PERSONAL INFORMATION				
LAST NAME	FIRST NAME	MIDDLE (Full)	SUFFIX (Jr., II, III)	
NUMBER, STREET NAME, APT. #				
CITY		STATE	ZIP	
HOME PHONE	WORK PHONE	CELL PHONE	EMAIL	

COURSE #1

Course Name: _____

Course Dates: _____

Course Location: _____

Course Time: _____

Course Fees : \$ _____

COURSE #2

Course Name: _____

Course Dates: _____

Course Location: _____

Course Time: _____

Course Fees : \$ _____

YES, class participant can be photographed for publication.

NO, class participant cannot be photographed for publication.

SIGNATURE IS REQUIRED

»»»» Signature of Parent/Guardian _____ Date _____

I hereby agree to indemnify and hold harmless the School District of Kettle Moraine, its board members, employees, officials, officers, agents, or agents' employees from all loss, damages, liability or claims arising out of participation in operations or the transporting of School District of Kettle Moraine students, except to the extent same are caused by the negligence or misconduct of the School District of Kettle Moraine. I also agree to respond to and cooperate with any defense of investigation and claim or alleged claim made against the School District of Kettle Moraine, its board members, employees, officials, officers, agents or agents' employees, arising out of my participation. The School District of Kettle Moraine shall have the right to approve any legal counsel selected to defend the School District of Kettle Moraine in such a claim or alleged claim. The School District of Kettle Moraine does not discriminate on the basis of religion, sex, race, color, national origin, age, ancestry, creed, political affiliation, membership in the National Guard, state defense force or any reserve component of the United States Military or state military forces, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability or handicap or other basis prohibited under state or federal law.

