Kettle Moraine School District is very proud of the achievements of our students, employees and community. Recognizing these accomplishments is an integral part of our school board meetings. Your extra effort in providing the information requested below is greatly appreciated and will assist to properly recognize our students, employees and community. Those being recognized will be informed of the board meeting date and where the recognition will take place.

Please complete the information below and return form to the Debbie Carrasco-Zanini at the District Office:
I wish to submit the following for School Board recognition:

☐ Student  ☐ Parent  
☐ Group  ☐ Community Member  
☐ Employee  ☐ Other

Student/Group Name: ___________________________________________________________
(i.e., student’s name; 8th gr. boys’ volleyball; JV soccer team; HS concert band, etc.)

For groups, list all participants. Please ensure proper spelling and use an additional sheet if needed:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Coach/Advisor Name(s), if applicable: ______________________________________________
______________________________________________________________________________

Sponsorship/Community Partnerships:  ______________________________________________
(i.e., Rotary Club, Lions’ Club, etc.)
______________________________________________________________________________

Mission/Purpose of the Group, if applicable: ___________________________________________
______________________________________________________________________________

Date/Location of Event/Competition/Award: ___________________________________________
______________________________________________________________________________

Award/Recognition Earned: ________________________________________________________

Provide two or three sentences that describe the details of the event/award:  _________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Submitted by: ____________________  e-mail: ____________________  phone: ____________________
Date submitted: ____________________

For office use only:  Recognition scheduled for: ____________________
Recipients contacted: ____________________  Date: ____________________ created 9/12/11
updated 5/30/14