



Kettle Moraine School District Infinite Campus Portal Account Request

The Infinite Campus (IC) Portal connects parents/guardians to real-time student data anytime anywhere with Internet access. It is also used as a communication tool to share information with Kettle Moraine families.

Infinite Campus is structured so that each legal guardian receives his/her OWN Portal account. Therefore, when you log in, you will only see information on yourself and your children.

Accounts are created within three business days. You will be notified only if there is a change to your requested login information.

Parent / Guardian	Last Name	First Name	Parent/Guardian email
Student Names			

User Name and Password Do not use names or easily remembered words. Keep your password confidential. Security of students’ personal and private data is extremely important to the Kettle Moraine School District. We reserve the right to change passwords to protect data security.

**Passwords must be at least 8 characters and include three of the following:
(1) lower case letter (2) upper case letter (3) number (4) symbol or special character**

User Name requested	Password requested
---------------------	--------------------

Login Instructions

- Copy this web address <https://campus.kmsd.edu/campus/portal/kettlemoraine.jsp> and save as a Favorite.
- Enter your User Name and Password
- You will be required to set up your security preferences.
- Verify that your data is correct in the following areas. Please submit update requests thru the Portal.
 - Household Information
 - Family Members
 - Demographics (update Non-Household Contacts here for each student)
 - Contact Preferences (this applies to you only - used for general and emergency messages)

*** By activating my Infinite Campus Portal account, I indicate that I have read, understand, and will abide by the *School District of Kettle Moraine – Infinite Campus Portal Acceptable Use Guidelines* located on the back of this form.**

Parent/Guardian Signature _____ Date _____

	Windows	Mac
Operating System	XP	OS X 10.5.X
Processor	P3	G4
RAM	512 MB DDR2(32-bit OS)	512 MB DDR2(32-bit OS)
Internet Browser	IE 9.x Chrome current version Firefox current version	Safari 6.x Chrome current version Firefox current version
Java Version	Standard Version 7 Update 11	Standard Version 7 Update 11
Adobe Flash	10.x or higher is required for Online Payments	

The School District of Kettle Moraine is not responsible for providing technology to parents/guardians for accessing the Infinite Campus Portal. It is the responsibility of the parent/guardian to provide and maintain his/her technology for accessing this resource.

Campus Mobile Portal Apps are available for iOS and Android devices

- Download the Campus Mobile Portal application from the Apple App Store, Google Play Store or Amazon Appstore.
- Our District ID: **KQLGHB**
- Enter your Campus Portal username and password

School District of Kettle Moraine - Infinite Campus Portal Acceptable Use Guidelines

- I have read, understand, and will abide by the ***School District of Kettle Moraine – Technology Acceptable Use Guidelines & User Agreement*** (located on the KMSD website at [Technology Acceptable Use Guidelines and User Agreement Form \(eff. 20150505\)](#)).
- Only parents/guardians of students currently enrolled in the School District of Kettle Moraine with legal rights to their child(ren)’s student records are eligible to receive an Infinite Campus Portal account. I understand the School District of Kettle Moraine reserves the right to change user passwords or deny access at any time.
- I agree to immediately change my password if at any time I believe that someone has gained access to my account.
- My account will display information for all children -- all at once -- for whom I am the legal guardian. I agree that I will not share my password or allow anyone other than myself to use the account, including my own child(ren).
- I understand that five unsuccessful logins will disable my account. If my account becomes disabled I will email campus@kmsd.edu and request the account be reactivated. I will provide my name, my “Infinite Campus Portal Login UserID,” and proof of who I am to verify my identity. In the sole discretion of the District, the account may be reactivated, but I understand that it might take up to 3 – 5 schools days to have my account re-enabled.
- I agree to not utilize the Infinite Campus Portal for any illegal activity, including the violation of data privacy laws. Anyone found to be in violation of these laws may be subject to civil and/or criminal prosecution.
- I agree to not attempt to harm or destroy data that is stored in Infinite Campus, the Infinite Campus Portal, or any other School District of Kettle Moraine resource.
- I agree to protect any information printed or transferred to my computer from the Infinite Campus Portal.
- I agree to not set any computer to automatically login to the Infinite Campus Portal site.
- I understand that the School District of Kettle Moraine reserves the right to add to or remove any feature from the Infinite Campus Portal.
- I have checked that the computer I will be using to access the Infinite Campus Portal site meets or exceeds the minimum requirements as identified on the Infinite Campus Portal - Computer System Requirements chart. Technical support for my technology is my responsibility.
- I release the School District of Kettle Moraine from any and all liability for damages arising out of authorized or unauthorized use of my Infinite Campus Portal account.